

## IOTA DEI Committee November Meeting Agenda/Minutes

Date: 04/11/2023

Time: 7:00pm EST- 8:00 PM EST

Location: Virtual (Zoom)

Attendance: Jocelyne, Kristina, Anne, Jessica

### AGENDA & MINUTES

- Review March Meeting Minutes & To Do Items Status
  - Brainstorm for next event
    - table/present at non OT specific events
      - Pride
      - *I think it would be great for us to be apart of a career day if any schools around the area specifically IPS schools to speak!*
    - Follow up to implicit bias with specific strategies
      - “Finding your CREED” w/ UIndy VP DEI → Kristina to check
        - Possibly 7/730 EST on weeknight
        - Zoom
        - Still include breakout rooms
    - “Friendraiser event”
      - Happy hour, networking event
    - Sip and share on zoom to access other parts of the state
      - *Can also sip and share thoughts over DEI articles from practice magazine as well!*
  - Marketing materials
    - Brainstorm more engaging table features (eg. posted board, etc)
      - Business cards
      - stickers/pins
        - Fundraiser?
          - Redbubble
            - Search OT, DEI related topics
            - \*\*\*Kristina to search stickers
          - Lanyards would be cool with something regarding occupational justice or DEI
          - Jessica check with Laura about IOTA shop for existing website
          - Diversity in healthcare pin
          - Jessica to create budget form
            - request for upfront costs in 2024 budget
          - Sell additional at t shirt table for fall conference and capitol day



- Jessica, Breea, Jocelyne to coordinate IG access for Breea
  - Jocelyne to send combo of April and Feb posts for newsletter blast
- Follow up plans for March Items
  - CREED with UIndy → possibly mid September?
    - Kristina to follow up
  - First Sip and Share → aim for June/Pride month
    - Jessica to create shared doc for business info
    - Happy hour
    - Select LGBTQ+ owned/allied business
    - Every one reach out to one business on details related to RSVPs, ect by May meeting
  - Vote on stickers
    - Select top 3
    - Will determine top choices at May meeting
  - Business cards for AOTA
    - Jessica to send email with Jocelyne, Allison, and Laura
  - Created budget form
    - Jessica to talk with Alissia about budget
      - Any available for this year?
      - Request 500 for 2024
    - Track any money spent in budget excel on drive in order to better estimate needs in the future