

## IOTA DEI Committee Meeting Agenda/Minutes

Date: 08/02/2022

Time: 7pm EST- 8pm EST

Location: Zoom

### AGENDA

- Review last meetings/goals from last meeting
  - Virtual Implicit Bias Training Event Planning
  - Discuss IOTA bylaws
- Discuss current meeting's items
  - Verify plans for Virtual Implicit Bias Training Event
    - 8/24/2022; 6:30pm **Move the date**
      - Eastern time?
    - Confirm agenda
      - Pairing AOTA presentation with Harvard Implicit Association Test (race; transgender tests)
      - Committee presents; participants complete HIAT
      - Break out groups
    - Confirm Roles
      - Social media graphic
        - Design/IG post= Breea
        - Shared via IOTA page = Laura
      - Marketing
        - COTAD chapters= Cierra
        - Laura= SOTA membership chairs
      - Materials Prep
        - presentation=
        - Send pre-"test" materials=
        - Send post-event CEUs, etc.=
      - Presenters
        - What is bias, who does bias impact, who is biased (slides 1-8)=
        - Bias types (9-15)= Laura
        - Environmental Impacts (16-19)= Ann
        - Additional presentation/slides?
        - Breakout groups=
        - Wrap up=
  - In person event
    - Date, time, location
    - Begin planning
      - Agenda
      - Roles

- DEI resource page
    - Laura to upload to IOTA website (AOTA resource/toolkit)
  - IOTA Statement on Dobbs Vs. Jackson Ruling and Indiana Special Session
    - Chicken & Egg
    - Autonomy
    - Providing objective care
  - Confirm logistics/needs/preferences of committee members
    - Meeting times, methods, etc.
    - Need own bylaws, goals, mission statements?
  - Meeting Notes
    - Reschedule virtual event
      - Finalize date after organizing/prep of materials
      - Aim for about 1-1.5 hours
        - Roles
          - Zoom management= Kristina
          - Intro, 1-8= Jessica
            - Introduce surveys
            - Breakouts for surveys
          - 9-15= Laura
          - 16-19= Ann
          - 19-28?
          - Breakout rooms
            - Possibly break into demographic based groups
              - Determine based on registration (add as optional registration question)
          - Pre-emails
            - Initial marketing= Breea
            - Surveys, zoom
          - Post/follow up → determine closer to time
            - Knowledge Surveys
            - CEUs
        - All materials on implicit bias drive → follow AOTA presentation
          - Harvard bias assessment from references at end
            - Race, transgender
      - Possible in person at fall conference and another time for individuals not attending
- Plan for next meeting
  - Doodle poll for scheduling practice run
    - Schedule virtual training/material review
  - Jessica= Check with Laura about fall conference availability for in person
  - Jessica= create SOPs, bylaws google doc for editing/review by committee
  - Change meeting times to second Tuesday, 7pm

- Kristina, Breea= check with SOTAs/Cierra/COTAD
- Jessica/Breea= communicate DEI perspectives on current IOTA statement on Dobbs vs. Jackson (in support of leaving statement as is)