

OCCUPATIONAL THERAPY

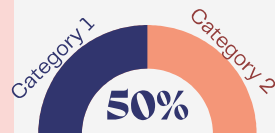
Continuing Education

Requirements for license renewal for Indiana

Deadline is December 31st, 2022

Active licensees that were **valid for less than 12 months**, no continuing competency is required for renewal

Active licensees that were **valid for less than 12 months**, no continuing competency is required for renewal



18 CEUS

Are Required for each license renewal

There are 2 categories of continuing education requirements

CEUs **must be** obtained within the biennial renewal period

Category 1

At least 9 hours must be completed in this Category and must be **at least 1 contact hour** in length

1. Formally organized courses.
2. Workshops.
3. Seminars.
4. Symposia.
5. Home study programs, including approved online or web-based, audio, and video instructional programs.
6. Undergraduate or graduate courses from an accredited institution related to the management, practice, and education of occupational therapy.

Category 2

Not more than 9 can be earned in this category

1. Publications of books, articles, or films related to practice, management, or education of occupational therapy.
2. Preparation for teaching a course in occupational therapy in an accredited program.
3. Supervision of fieldwork for Level I and Level II students.
4. In-house or in-service seminars specifically designed for training or teaching.
5. Actively participating with professional organizations as an officer or committee chairperson.
6. Supervising occupational therapy students when doing their observational hours as a pre-OT student applicant.
7. Research activities other than publications and presentations.

Remember!

Programs **MUST** be approved by the Committee or be sponsored by one of the following:

- a. American Occupational Therapy Association or AOTA approved providers.
- b. National Board for Certification in Occupational Therapy.
- c. Indiana Occupational Therapy Association or IOTA approved providers.

Resource Page

Conversions for Credits

The following conversion will be used for this type of credit:

- a. One (1) semester hour equals fifteen (15) contact hours.
- b. One (1) quarter hour equals ten (10) contact hours.
- c. One (1) contact hour will be awarded for every thirty-two (32) hours of supervision with a maximum of six (6) contact hours.

Actions

A license or certificate holder must do the following:

1. Certify completion of continuing competency required by this rule at the time of license renewal.
2. Retain verification of completion of continuing competency required by this rule for three (3) years after the last renewal date.
3. Present verification of completion of continuing competency required by this rule at the request of the committee.

How to Apply

1. Visit <https://mylicense.in.gov/EGov/Login.aspx>
2. Login to the Indiana License
3. Fill out the online renewal application
4. Pay \$100 fee for license renewal
5. Add your continuing education units and your certification/verification of completion

To renew your license by paper:

1. Print and mail the completed form with the required renewal fee to the Indiana Professional Licensing Agency.
2. The address is on the form, and checks should be made out to 'Indiana Professional Licensing Agency.'

Questions?

If you have any questions on renewal or reinstatement requirements, please contact the Committee by email at pla14@pla.in.gov.

Need CEUs?

IOTA will be hosting their annual Fall Conference in person at the University of Indianapolis on **November 19, 2022**.

For more information on the Fall Conference and other courses please go to:
<https://www.inota.com/events>

