

IOTA DEI Committee Meeting Agenda/Minutes

Date: 10/11/2022

Time: 7:00pm EST- 8:00PM EST

Location: Virtual (Zoom)

AGENDA

- Review last meeting/action items
 - Implicit bias virtual event
 - scheduled for 12/5 7pm
 - Plan to market via IOTA email blast ~1 month before and at fall conference
 - Hispanic Heritage Month
 - Breea and Jocelyne have coordinated features of some of our Latinx practitioners
 - Fall conference
 - Presenter slots full
 - Will host table but waiting to hear from conference planning committee on whether it will be shared with IOTA committees or specific to DEI
 - Jocelyne created a QR code to help build a listserv for individuals who would like to be involved/communicate with the committee
 - TO DO:
 - Print materials (will use IOTA funds, waiting on counts for further steps)
 - Listserv QR
 - DEI contact info
 - AOTA DEI toolkit highlights
 - Social media
 - Changed handle to “Indiana”
- Discuss current meeting's items
 - Events
 - DEI Presence at IOTA fall conference
 - Advertise DEI presence at conference
 - Advertise DEI Implicit Bias virtual event
 - Discuss plan for representation at table
 - Social media presence
 - Final work cloud post for Hispanic Heritage Month?
 - Working on FB access
 - AOTA hosting virtual DEI event on 10/19
 - IUPUI hosting DEAP networking event (Thank you for sharing Jocelyne)
 - Date: November 3rd from 6pm – 8pm

- Location: IUPUI's Campus Center Room 450ABC, 420 University Blvd, Indianapolis, IN 46202
- Attire: Business casual/professional
- Food: Refreshments will be served
- Registration Link:
 - https://iu.co1.qualtrics.com/jfe/form/SV_7TWGzVpmQ2ZVuJ0
- Please feel free to reach out to Asia Morris, Coordinator of Upperclassmen and Engaged Learning Experiences for DEAP at asmorri@iu.edu if you have any additional questions.
- Make goals/plan, mission/vision statement?
 - review survey results and AOTA materials
 - make vision/mission statement
 - short term/long term goals
 - action items to achieve goals
 - Book list, scholarships, career days at schools, etc
 - How to approach recommendations/shared materials
 - All review and agree? Majority? No review?
 - List of celebrations throughout year?

MEETING

- Conference to do
 - Publish listserv QR to non-attendees via IOTA email blast, facebook, and IG
 - Jessica to work with Breea and Laura about IOTA email blast, social media to market for IOTA presence and DEI event
 - Representation at table to be determined once attendee count from conference planning committee
- Social media
 - Breea to coordinate FB access
 - Hold on word cloud for next year in order to obtain more responses
- Community Events
 - Jocelyne to update group on AOTA DEI event 10/19
 - DEAP → Jessica
 - Try to coordinate "business card" with DEI QR/contact info
 - Highlight for other individuals to attend if able
- Make goals/plan, mission/vision statements
 - TO DO: Jess to add to separate document, committee to review/edit for finalization at nov meeting
 - Drafts
 - adapted from AOTA Vision 2025

- Mission: To advance occupational therapy practice, education, and research through standard setting and advocacy efforts that are intentionally inclusive and equitable on behalf of its members, the profession, and the public in order to embrace diversity in all its forms.
- Vision: This committee will promote diversity and equity in striving to build a more inclusive profession so that occupational therapy can maximize health, well-being, and quality of life for all people, populations, and communities through effective and equitable solutions that facilitate participation in everyday living.
- GOAL BUILDING INFO (short, long term)
 - FOCUS: racial, cultural, gender, and religious makeups (all possible characteristics), representative leadership*, DEI education (work with PLA on required CEUs)**, in person/virtual/recorded/asynchronous programming options (minimum programming goals per year), membership costs, promote profession at HS/job fair/undergrad levels, define levels of support we want to/can provide to practitioners and students, potentially send survey to individuals identifying as part of under represented/marginalized group pre/post/longitudinal to measure outcomes
 - PREFERRED METHODS: webinars/CEUs, social media, in person
- ACTION ITEMS/EVENTS/ETC
- Sharing resources plan → Committee and executive board to approve before public sharing of resources; share within group when resources shared